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**Job Description**

**Nurse Technician in Nursing and Health Studies**

Letterkenny Institute of Technology is an autonomous third-level educational institution

offering a range of full-time courses at certificate, diploma, degree and post-graduate levels

with growing continuing education and research and development programmes.

1. **Post**

The post will be Full-Time. The principal function of the post is to act as technician to the undergraduate in Nursing and Health Studies Programmes.

1. **Minimum Qualifications**

* Applicants should hold a nursing and/or midwifery qualification as the

minimum essential requirement for this post.

* Be registered in the Nursing Division of the Register for Nurses Maintained by NMBI or be eligible to be so registered.

**Desirable**

It is desirable that candidates have practical experience within health care in an

appropriate health care institution setting. It is also desirable that candidates have

good communication, organisation, administration and IT skills.

**3.**  **Duties**

The successful applicant will service the programmes in the Department of

Nursing and Health Studies.

The duties of the post include:

1. To be on duty for not less than 39 hours per week. Hours of work may be allocated between the hours of 8.00 am and 10.30 pm Monday to Friday inclusive. No member of staff will be required to work on more than one night per week as part of the 39-hour week. A member of staff may be required/rostered to work on additional nights for which overtime at the appropriate rates will be paid.
2. To be available prior to each laboratory or workshop class to prepare, set

out and, if necessary, to test materials and apparatus. To be available also after the termination of each laboratory or workshop class to remove, clean and store material and equipment.

1. To perform the routine maintenance of laboratory or workshop equipment.
2. To fabricate new equipment or make modification to equipment, as may be required.
3. To assist in the control of stocks of equipment and materials, accepting delivery of goods, materials and equipment for laboratories and workshops.
4. To assist in the development of experiments, and demonstrations, as may be required.
5. To prepare laboratory or workshop class materials and specimens as may be required.
6. To maintain the general good order of the laboratory and workshop.
7. To assist in the organisation and maintenance of the laboratory or workshop as may be required by the lecturer, Head of Department or Senior Technical Officer.
8. To perform such other similar duties as may be required and also to carry out such duties as may be required from time to time by the Governing Body, President, or other person placed over him/her.
9. **Remuneration:** Salary Scale: Technician New Entrants: €29,794 - €43,867

# Selection Procedures:

Selection will be by interview and in accordance with procedures laid down

by the Department of Education and Skills. Short-listing may take place.

Applications for the post must be made on the Institute’s official application

form and to reach the Institute not later than **12 noon on Friday 27th October**

**2017.**

***Date of Interview: Friday 17 November 2017***

**Note: The successful candidate will undergo Garda Vetting which is a condition of employment.** The Institute does not refund expenses incurred in relation to attendance at interview.

In line with the record retention policy of this Institute, paper records relating to the interview process are retained for a period of two years, at which point they are

destroyed. Should you wish to make any enquiries in relation to this particular

competition you will be required to do so within the next two years.

##### Letterkenny Institute of Technology is an Equal Opportunities Employer