**Student Fees**

**Instalment Agreement**

|  |  |
| --- | --- |
| **Name:** |       |
| **Student Number:** |       |
| **Academic year:** |       |
| **Programme:** |       |
| **Total Fees (current Academic year):** |       |
| **Amount Paid (current Academic year):** |       |
| **Amount outstanding (previous Academic year(s)):** |       |
| **Total due:** |       |
| **No. of Instalments** |       |

I confirm I will pay the above outstanding amount in instalments as outlined below:

|  |  |
| --- | --- |
| **Month** | **Amount** |
|       |       |
|       |       |
|       |       |
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|       |       |
|       |       |
|       |       |
| **Total** |       |

**Notes:**

* The first instalment must be made prior to registration.
* 50% of the total fee owed must be paid before 1 February to obtain access to Semester 1 results
* Final instalment must be paid before 10 June to obtain access to end of year results.
* Failure to keep up with your agreed instalment plan may result in holds placed on your account.

Signed:      \_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Student

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Registry, LYIT

*Instalment agreements should be returned to the Admissions Office, LYIT, or emailed to* *admissions@lyit.ie*