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Institiúid Teicneolaíochta Leitir Ceannainn
Letterkenny Institute of Technology

Letterkenny Institute of Technology

Report of the Panel of Assessors

PART 1 GENERAL INFORMATION

SCHOOL/DEPARTMENT: Business / Law and Humanities

DATE OF VISIT: **17 October 2018**

PROGRAMMES EVALUATED:

- 1. Certificate in Teaching English as a Foreign Language**

MEMBERS OF PANEL OF ASSESSORS:

- **Chairperson: Dr Des Foley** (GMIT)
- Dr Christian Horn (DKIT)
- Catherine Cook
- **Secretary: Dr Simon Stephens** (Senior Lecturer, LYIT)

INSTITUTE STAFF:

Billy Bennett (Vice President for Academic Affairs)

Siobhan Cullen, Head of Department Law and Humanities

Florence Blake, Dept. Law and Humanities

Jill Murphy, International Office

FINDINGS OF ASSESSORS

The Panel of Assessors are satisfied that the proposal adequately addresses the following **Criteria for the Validation of a New Programme**

- 1.** The Programme Aims and Objectives are clear and consistent with the Award sought.
- 2.** The Programme concept, implementation strategy are well informed and soundly based.
- 3.** The Programme's Access, Transfer and Progression arrangements are satisfactory.
- 4.** The Programme's written curriculum is well structured and fit for purpose.
- 5.** There are sufficient qualified and capable programme staff.
- 6.** There are sufficient physical resources to implement the programme as planned.
- 7.** The learning environment is consistent with the needs of the programme learners.
- 8.** There are sound Teaching, Learning and Assessment Strategies.
- 9.** Learners enrolled on the Programme will be well informed, guided and cared for.
- 10.** The Programme will be well managed.

PART 3 Outcome

The Panel of Assessors advises Academic Council of the following **commendations**:

1. The panel commends the proposers for the initiative in developing the programme.

The Panel of Assessors advises Academic Council of approval of the programmes subject to general conditions of approval together with the following **conditions**:

1. n/a

The Panel of Assessors advises the Academic Council that the Institute and the School/Department should take cognisance of following **recommendations**:

1. The board should consider the entry requirements for the programme especially in relation to the students' aptitude for the English language.
2. The document needs a further review to capture a number of typographical and formatting errors.

Response from Department of Law and Humanities to Recommendations (Please include details of where changes have been made in the programme submission.)

The Department of Law & Humanities has reviewed the programme document and amended all typographical errors including the numbering/ sequencing of Module Learning Outcomes at page 22.


PART 4 PROPOSED PROGRAMME SCHEDULE(S) final schedule must be attached to the bottom of the report.

Programme Schedule

Title of Award: Certificate in Teaching English as a Foreign Language
 Area Of Specialisation:
 Learning Mode Offered: Part-time
 Date Effective: October 2018

Semester	Module Title	Subject status	ECTS		Total Contact hours					Allocation of marks (%)		
			Level	Number	Lecture	Tutorial	Lab/Studio/ Practical	Online	Independent Learning	Coursework	Final Exam	Total
1	Introduction to Teaching English as a Foreign Language	M	6	5	2			1	5	100%		100
2	Teaching English as a Foreign Language Techniques & Assessment	M	6	5	2			1	5	100%		100

Programme Evaluation Report Approved by:


 Des Foley

Chair to Panel

(Acting Registrar GMTT)

Date

27/11/18



Billy Bennett

(Registrar, Letterkenny IT)

Date

27/11/18

Note: It is Institute policy to publish the final reports of the Panel of Assessors