Letterkenny Institute of Technology

Report of the Panel of Assessors

PART 1 GENERAL INFORMATION

SCHOOL/DEPARTMENT: Business / Law and Humanities
DATE OF VISIT: 17 October 2018

PROGRAMMES EVALUATED:

1. Certificate in Teaching English as a Foreign Language

MEMBERS OF PANEL OF ASSESSORS:

- Chairperson: Dr Des Foley (GMIT)
- Dr Christian Horn (DKIT)
- Catherine Cook
- Secretary: Dr Simon Stephens (Senior Lecturer, LYIT)

INSTITUTE STAFF:

Billy Bennett (Vice President for Academic Affairs)
Siobhan Cullen, Head of Department Law and Humanities
Florence Blake, Dept. Law and Humanities
Jill Murphy, International Office
FINDINGS OF ASSESSORS

The Panel of Assessors are satisfied that the proposal adequately addresses the following Criteria for the Validation of a New Programme

1. The Programme Aims and Objectives are clear and consistent with the Award sought.

2. The Programme concept, implementation strategy are well informed and soundly based.

3. The Programme’s Access, Transfer and Progression arrangements are satisfactory.

4. The Programme’s written curriculum is well structured and fit for purpose.

5. There are sufficient qualified and capable programme staff.

6. There are sufficient physical resources to implement the programme as planned.

7. The learning environment is consistent with the needs of the programme learners.

8. There are sound Teaching, Learning and Assessment Strategies.

9. Learners enrolled on the Programme will be well informed, guided and cared for.

10. The Programme will be well managed.

Note: It is Institute policy to publish the final reports of the Panel of Assessors
PART 3 Outcome

The Panel of Assessors advises Academic Council of the following commendations:

1. The panel commends the proposers for the initiative in developing the programme.

The Panel of Assessors advises Academic Council of approval of the programmes subject to general conditions of approval together with the following conditions:

1. n/a

The Panel of Assessors advises the Academic Council that the Institute and the School/Department should take cognisance of following recommendations:

1. The board should consider the entry requirements for the programme especially in relation to the students' aptitude for the English language.
2. The document needs a further review to capture a number of typographical and formatting errors.

Response from Department of Law and Humanities to Recommendations (Please include details of where changes have been made in the programme submission.)

The Department of Law & Humanities has reviewed the programme document and amended all typographical errors including the numbering/sequencing of Module Learning Outcomes at page 22.

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PART 4 PROPOSED PROGRAMME SCHEDULE(S) final schedule must be attached to the bottom of the report.

Programme Schedule

Title of Award: Certificate in Teaching English as a Foreign Language
Area Of Specialisation:
Learning Mode Offered: Part-time
Date Effective: October 2018

<table>
<thead>
<tr>
<th>Semester</th>
<th>Module Title</th>
<th>Subject status</th>
<th>ECTS</th>
<th>Total Contact hours</th>
<th>Allocation of marks (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Introduction to Teaching English as a Foreign Language</td>
<td>M 6 5 2</td>
<td>1 5</td>
<td>100%</td>
<td>10 0</td>
</tr>
<tr>
<td>2</td>
<td>Teaching English as a Foreign Language Techniques &amp; Assessment</td>
<td>M 6 5 2</td>
<td>1 5</td>
<td>100%</td>
<td>10 0</td>
</tr>
</tbody>
</table>

Programme Evaluation Report Approved by:

[Signatures]

Des Foley
Chair to Panel

(Acting Registrar GMIT)

[Signature]

Billy Bennett
(Registrar, Letterkenny IT)

Date 27/11/18

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