

Withdrawals – Fee Implications

If you decide to withdraw from your programme, you are required to officially **Deregister**. For fee purposes, the date of withdrawal will be considered the date by which your completed deregistration form is submitted to the Admissions Office. Students who withdraw have the following fee liability:

Student Type	Deregister before 1 October	Deregister between 1 October and 31 October	Deregister between 1 November and 31 January	Deregister after 31 January
Full-time Undergraduate qualifying for the Free Fees Scheme	No Liability	15% of the Student Contribution	50% of the Student Contribution	100% of the Student Contribution
Full-time Undergraduate NOT qualifying for the Free Fees Scheme	No Liability	15% of both the Student Contribution and Tuition Fee	50% of both the Student Contribution and Tuition Fee	100% of both the Student Contribution and Tuition Fee
Full-time Postgraduate	15% of the Course fee	15% of the Course Fee	50% of the Course Fee	100% of the Course Fee
Part-time Student on Programmes of at least 60 Credits	No Liability	15% of the Course Fee	50% of the Course Fee	100% of the Course Fee
Part-time Student on Programmes of less than 60 Credits	No Liability	15% of the Course Fee	50% of the Course Fee	100% of the Course Fee
Non-EU	No Liability	50% of the Non-EU Fee	100% of the Non-EU Fee	100% of the Non-EU Fee

'Free' fee students

- 'Free' fee students who register and officially withdraw before 1 November are liable for payment of 15% of the Student Contribution Charge. LYIT will not claim tuition fees from the HEA for students who withdraw before this date. Therefore, a student may then qualify for 'free' fees if they subsequently register in any Irish third level institution in a future academic year.
- 'Free' fee students who register and officially withdraw between 1 November and 31 January inclusive are liable for payment of half the Student Contribution Charge. Furthermore, half of the tuition fee will be claimed on the student's behalf from the HEA by LYIT. A student will then be liable to pay half the tuition fee for the equivalent period of attendance if they register within the next 5 years in any Irish third level institution.
- 'Free' fee students who register and officially withdraw after 31 January are liable for full payment of the Student Contribution Charge. Furthermore, the full tuition fee will be claimed on the student's behalf from the HEA by LYIT. A student will have to pay full fees for the equivalent period of attendance if they register within the next 5 years in any Irish third level institution.