

# Letterkenny Institute of Technology

## End of Semester Examinations Exceptional/Mitigating Circumstances Form

Must be completed and submitted to the Faculty/Department Office by Friday 21 January 2022 with all the accompanying documentation e.g. Medical Cert etc..

**To be completed by the student**  
(All sections must be completed as fully as possible)

Student Name:			
Student Number:			
Student Mobile:			
Programme title:			
Year of Programme: e.g. 1 <sup>st</sup> year			
Are you seeking a deferral?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Documentation attached?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If no, please advise:			
Please identify each of the modules affected by exceptional/ mitigating circumstances			
Module Title:	Exam Date (if applicable):	Lecturer Name:	
1			
2			
3			
4			
Please explain the effect of exceptional/ mitigating circumstances:			
I understand that by signing this form I am declaring that the information provided is true and any evidence submitted by me is authentic.			
Student signature:	Date:		
Exam board Decision:	Deferral Approved: Yes <input type="checkbox"/>	No <input type="checkbox"/>	