



lyit

Institiúid Teicneolaíochta Leitir Ceanainn
Letterkenny Institute of Technology

Letterkenny Institute of Technology is pleased to present its Prospectus for its Continuing Education Programme for 2011/2012

Courses

LYIT CAMPUS

Department of Business Studies

Higher Diploma in Arts in Financial Services Technologies

IPA Certificate, Diploma, & Degree in Business Studies

IPA Certificate, Diploma, & Degree in Public Administration

NCI Certificate in First Line Management

Certificate in Digital Marketing with Donegal County Enterprise Board

Certified Payroll Technician

Department of Law and Humanities

Bachelor of Arts (Hons.) in Social & Community Enterprise

Certificate in Preparatory Studies for Higher Education

Introduction to Philosophy

Let's Speak Irish (Level 1)

Let's Speak Spanish (Level 1)

Let's Speak More Irish (Level 2)

Let's Speak More Spanish (Level 2)

Let's Speak Chinese (Mandarin - Level 1)

Department of Design and Creative Media

Introduction to Design Software

Introduction to Web Design

Introduction to Video Editing

Digital Photography (Level 1)

Digital Photography (Level 2)

SCHOOL OF TOURISM, KILLYBEGS CAMPUS Contact Aisling (074) 9186615

Department of Tourism & Hospitality

Certificate in ICT for Tourism / Hospitality Managers

Advanced Certificate in Professional Restaurant & Bar Service

Marketing for Small Tourism Enterprises

Marine & Countryside Guiding

Department of Gastronomy & Culinary Arts

Bachelor of Arts in Culinary Arts

Total Immersion Chef Programme: Professional Cookery

National Apprentice Programme: Professional Cookery

EHOA – Primary Certificate in Food Hygiene

Management of Food Hygiene in the Hospitality Industry

Department of Nursing

[Special Needs Assistant Training Certificate](#)

[Special Needs Assistant Diploma](#)

[Care of the Older Person](#)

[Child Psychology 4-18 Years](#)

[Advanced Certificate in Supervision in Childcare](#)

[Operating an Early Years Centre](#)

[Foundations Studies in Nursing](#)

[B.Sc. \(Hons.\) in Nursing ACCS](#)

[Higher Diploma in Science in Nursing](#)

SPRINGBOARD

Letterkenny Institute of Technology, with support from the Higher Education Authority and in association with www.bluebrick.ie, is delighted to announce a range of new programmes for people who are unemployed. These programmes will commence at LYIT in September 2011. The courses are aimed at unemployed persons who, subject to meeting certain criteria, may be eligible for the Back to Education Allowance (details supplied on www.bluebrick.ie) for the duration of their programme of study.

As part of LYIT 's commitment to Lifelong Learning, we are now offering a number of flexible, part-time programmes under the government's "Springboard" funding initiative.

Programmes include:

- [Higher Certificate in Science - Pharmacy Technician](#)
- [Minor Award in Wind Energy Technology](#)
- [Higher Diploma in Science in Computing](#)
- [Higher Diploma in Arts in Financial Services Technologies](#)
- [Post Graduate Diploma in Accounting](#)

For further information and to apply online, please click on the above links. Alternatively, for assistance with your application please contact Ann Marie Kelly on (074) 9186122.

ACCS Courses - (Part-Time study by day)

Learners may avail of the ACCS (Accumulation of Credits and Certification of Subjects) scheme specifically designed for part-time study whereby learners advance at their own pace. This involves attending selected fulltime modules / programmes by day. Applications should be made to the relevant school / department.

School of Business Studies	(074) 9186206
School of Science	(074) 9186306
School of Engineering	(074) 9186406
School of Tourism	(074) 9186615
Department of Computing	(074) 9186306
Department of Nursing	(074) 9186383

Application Process

Application Form

Higher Diploma in Arts in Financial Services Technologies

Award	Higher Diploma in Arts in Financial Services Technologies NFAQ Level 8
About the Course	<p>The Higher Diploma in Financial Services Technologies is a one-year taught programme, in business mainframe technologies and financial services. The programme was developed in collaboration with a number of key employers from the financial services industry in the region. The Higher Diploma is essentially designed as a 'conversion' programme from other disciplines into Financial Services Technologies.</p> <p>The Higher Diploma develops a very employable skills set in mainframe business systems and quality testing for the financial services sector with a strong emphasis in systems development using the business language COBOL. The programme also adds complementary skills in client server business systems development, including database-driven and mobile platforms. It will allow the graduates to become best-of-class software developers / testers with an understanding of insurance/financial services core business and technologies, coupled with the professional skills required to become future technology leaders.</p>
Entry Requirements	Application for this course will be by standard application procedure for Higher Diploma courses. Applicants should hold an honours degree (level 8) in any discipline; however applicants without an honours degree but with relevant experience are also eligible to apply.
Course Duration	1 Year - over 30 weeks - 2 afternoons or evenings
Course Fee	TBA
Nights proposed	TBA
Course Objectives	<p>On completion of this course the graduate will be able to:</p> <ul style="list-style-type: none">- Critically evaluate the key issues and business processes involved in the financial services sector domestically and internationally. –- Program extensively using the business language COBOL (Common Business Oriented Language).- Maintain, develop and test software using recognized development approaches familiar to the financial services environment.- Design and develop client server database systems and mobile business applications using a client model.- Critically appraise personal strengths and weaknesses, and develop people skills and team working pertinent to work practices within the financial services technology sector via their work placement. On successful completion of this programme candidates may be eligible to progress to Level 9 programmes.
Career Opportunities	It is envisaged that the graduates from the programme will find employment opportunities in large financial services organisations throughout the country.
Further Information	<p>http://www.lyit.ie/springboard/</p> <p>Programme Administrator – Rory McMorrow Tel: 074 9186211 Email: rory.mcmorrow@lyit.ie</p>

IPA Certificate in Business Studies

IPA Diploma in Business Studies

IPA Honours Degree in Business Studies

Award	<p>Students who successfully pass four subjects in Year 1 will be awarded a UCD accredited Certificate.</p> <p>Students who successfully pass four subjects in Year 2 (2012) will be awarded a UCD Diploma.</p> <p>Students who successfully pass four subjects in year 4 (2014) will be awarded a UCD accredited Honours Degree (level 8 on the NFQ).</p>
Entry Requirements	<p>Leaving Certificate, minimum grade C in two higher-level papers and grade D in four other subjects, including English, Irish, Mathematics and a Third Language.</p> <p>Or</p> <p>Students of mature years, that is students who are 21 years of age on the 1st January of the calendar year of entry, may be matriculated by the IPA for the purposes of entering a course of study on the recommendation of the Faculty Committee.</p> <p>Applicants who have previous qualifications may make an application to the Registrar of the IPA for exemptions/advanced entry.</p> <p>IATI Graduates are entitled to direct entry at the Year 3 stage.</p>
Course Duration	Four year part-time degree course; two year diploma; one year certificate.
Evenings Proposed	Tuesdays and /or Thursdays from 7.00 pm to 10.00 pm each night. Students also attend some weekend seminars at the IPA.
Enrolment & Course Fee	Students should enrol with the IPA (using the form at the back of the application handbook). Total course fee: €2,980. This includes notes, texts, exam fees etc. First instalment €1,490 payable to the IPA on enrolment; second instalment of €1,490 payable before 30 th January 2012.
Course Details	<p>The Institute of Public Administration (IPA) presents this Degree programme at honours level in order to offer a good working knowledge of the management and business skills needed to perform well in the modern working environment.</p> <p>The Programme is designed to provide a flexible educational facility through which analytical, managerial, and strategic skills can be developed. Emphasis is placed on the application of learning to every-day working situations, and this aspect is enhanced by the range of lecturers who bring a considerable diversity of practical experience to their teaching.</p> <p>Successful completion of the course will lead to substantial exemptions from the Accountancy Bodies and Marketing Institute. Please contact IPA for full details.</p>
Content includes	All participants will take the same subjects in the first year and some core and some special subjects in the later years, depending on which option they choose: Accounting, Human Resource Management, Information Systems Management or Marketing.
Subjects	Year 1 – Core Subjects Financial Accounting Quantitative Methods Managing IT/ Managing Human Resources Business Administration and Marketing
Examinations	Summer examinations will be held in April each year.

Applications should be sent directly to the IPA, 57-61 Lansdowne Road, Dublin 4. Tel: (01) 2403600 Email: undergrad@ipa.ie Further information available from Peter Dobson, LYIT, Port Road, Letterkenny, Co. Donegal, Tel: (074) 9186063 Email: peter.dobson@lyit.ie

IPA Certificate in Public Management

IPA Diploma in Public Management

IPA Honours Bachelor of Arts Degree

Award	Students who successfully pass four subjects in Year 1 will be awarded a UCD accredited Certificate. Students who successfully pass four subjects in Year 2 (2012) will be awarded a UCD accredited Diploma. Students who successfully pass four subjects in Year 4 (2014) will be awarded a UCD accredited Honours Degree (level 8 on the NFQ).
Entry Requirements	Leaving Certificate, minimum grade C in two higher-level papers and grade D in four other subjects, including Irish, English and a Third Language. Or Students of mature years, that is students who are 21 years of age on the 1 st January of the calendar year of entry, may be matriculated by the IPA for the purpose of entering a course of study on the recommendation of the Faculty Committee Applicants who have previous qualifications may make an application to the Registrar of the IPA for exemptions/advanced entry.
Course Duration	Four year part-time degree course; two year diploma; one year certificate.
Evening Proposed	Tuesdays and /or Thursdays from 7.00 pm – 10.00 pm each night. Students also attend some weekend seminars at the IPA.
Enrolment & Course Fee	Students should enrol with the IPA (using the form at the back of the application handbook). Total course fee: €2,820. This includes notes, texts, exam fees etc. First instalment €1,410 payable to the IPA on enrolment; second instalment of €1,410 payable to the IPA before 30 th January 2012.
Course Details	The Honours Bachelor of Arts (BA Hons) programme is a four-year, part-time programme which offers students the opportunity to improve their knowledge and understanding of public management, the environment within which it operates, and the distinctive role of public organisations. There are six specialist streams: The Healthcare Management stream is for staff in the health and hospital services. The Local Government stream addresses the concerns of local authority officials. The Law and Administration of Justice stream is for members of the Garda Síochána and the security services, or would appeal to public servants who want to specialise in law. The Management stream has been designed specifically to cater for people working in the private sector and commercial state-sponsored bodies. The Public Management stream is particularly suited to those who are in employed in the civil service and wider public sector. The Human Resource Management stream caters for those interested in management of people. The Information Technology Management stream caters for those interested in information systems Participants may select the stream of their choice irrespective of their work background.
Subjects	Year 1 – Core Subjects Economics - Fundamentals Law Irish Government & Politics Principles of Management
Examinations	Summer examinations will be held in April each year.

Applications should be sent directly to the IPA, 57-61 Lansdowne Road, Dublin 4. Tel: (01) 2403600 Email: undergrad@ipa.ie Further information available from Peter Dobson, LYIT, Port Road, Letterkenny, Co. Donegal, Tel: (074) 9186063 Email: peter.dobson@lyit.ie

Certificate in First Line Management

(Blended Learning) (Part-time & Day Release options)

Programme Objective

Our Certificate in First Line Management will fully equip you with the skills to be an effective supervisor, team leader or first line manager. This programme has been one of the most popular at the NCI for many years. If you are in a management role or hoping to progress to one and have limited formal training it will give you a superb grounding in all the key skills. It is also ideal for those facing the challenge of running a small business. In addition, the course provides a perfect introduction to business studies which will allow you to progress to a degree level qualification.

We are now offering this course via blended learning. This means you will study through a blend of some traditional “face to face” classes and interactive e-learning instruction. E-Learning instruction will include online classes, tutorials and other online learning activities.

Who is the programme for?

This is an ideal course for new and aspiring managers. It is also perfect if you are an experienced manager seeking new skills or looking to update yourself with current best practice and the latest developments in the legal and regulatory environment. The blended learning format will appeal to the highly motivated students who value the more flexible approach and the ability to cover much of the course at a time and place that suits them; whilst still having the benefits of expert lecturers during the face to face sessions.

How Blended Learning works for you:

Face to Face Classes:

You will attend approx 1 Saturday per month at your nearest centre between September 2011 - December 2011 and January 2012 – May 2012. As your commitment to attend Saturday face to face classes is limited to once per month it is ideally suited to those with a busy schedule and those that have to travel long distance.

Online Classes:

In addition, each week you are required to participate in a Live class via the internet and to watch a streamed lecture and participate in follow up question and answer sessions. Recordings of all online classes will also be available for you to review in your own time.

Flexible activities:

Our suite of online resources includes exercises, activities, video clips, pod casts and other materials that you can access online anytime to support the learning covered in your face to face and online classes.

Award and Progression

The Certificate in First Line Management is a Special Purpose Award (30 Credits) awarded by HETAC at Level 6 on the National Framework of Qualifications. This award will allow progression onto Level 6/7 programmes on the NFQ. Graduates will be eligible to apply for the following NCI courses:

- BA in Management Practice with module exemptions.
- The 2nd year of the Higher Certificate in Business subject to bridging studies in accounting.

Course Content:

Leadership & Communication	Business Management	Legal & Regulatory Environment
Leadership	Role of the Manager	Employment Law
Interviewing Skills	Business Planning	Principles of Irish Law
Presentation Skills	Quality Management & Customer Care	Employee Relations Health & Safety

Indicative Schedule:

Face to Face Classes: One Saturday per month: 9am – 5pm

Online Classes from anywhere: Each Wednesday: 6.30pm – 9.30pm

Entry Requirements

This programme is designed to appeal to those at work or seeking to re-enter the workforce. There are no specific academic requirements with applicants considered based on relevant work and other experience. Under 23's will be assessed based on Leaving Certificate or equivalent.

Duration:

2 semesters – September to December 2011 and January 2012 to May 2012.

Fee information

€1,725 Fees include tuition, registration, assessment and capitation fees.

Also available as 2 years Part-time or 1 year Day Release in certain locations.

How to Apply

Apply online at www.ncirl.ie

or Contact:

The Admissions Team

Tel: 1850 221 721 Email: admissions@ncirl.ie

Certificate in Digital Marketing with Donegal County Enterprise Board

Title	Certificate in Digital Marketing
Award	Certificate in Digital Marketing - LYIT Level 7 Special Purpose Award (10 Credits)
Entry Requirements	Over 23 years of age or Leaving Certificate
Course Duration	12 x 3 Hour workshops
Course Fee	TBA (€300 approx)
Nights proposed	TBA
Course Structure	Website Analysis Search Engine Optimisation (Part 1) Search Engine Optimisation (Part 2) Website Analytics Pay per click advertising Social Media Technologies and Tools Customer Relationship Management Social Networking Sites Email & Database marketing Blogs E-Marketplaces Mobile marketing
Further Information	Tel: Lisa Devlin – Tel: 074 9186206 Email: lisa.devlin@lyit.ie

Certified Payroll Technician Qualification

Title & Award Certificate in Payroll Techniques. Accredited by HETAC at level 6. IPASS is a FÁS approved training organisation and learners may be entitled to FÁS training grants towards our programmes.

Who should apply? Those working in, or intending to work in, the payroll function. The course is designed to provide the skills necessary for payroll personnel to function efficiently and to provide a recognised qualification.

Course Aims & Objectives This course is promoted by the Irish Payroll Association (IPASS) the professional body for those working in the payroll function. The course is aimed at all those working in, or intending to work in, the payroll function. It is designed to provide all the practical skills necessary for payroll personnel to operate efficiently and in compliance with Revenue regulations. This qualification is the leading payroll qualification in the Ireland.

Entry Requirements There are no specific entry requirements and all course material will be given to learners with plenty of practical examples worked through in the classes.

Course Duration The course is held over two periods of ten weeks duration one night per week. The first ten weeks are from September to December and the second stage is from February to May.

Nights Proposed Tuesday 7.00pm – 9.30pm

Course Fee Each stage is priced at €495. The annual registration fee to IPASS is €100 and the annual fee to HETAC is €50.

Content Details

Stage 1 – September – December	Stage 2 – February - May
PAYE system – Operation and Calculation of PAYE, Tax Credits & SRCOP, Cumulative basis, Commencements & Cessations, Emergency basis, Week 1 basis etc & the Income Levy	PAYE system – Expenses, Tax free payments, Benefits in Kind, Parking Levy, Termination payments, Pensions, ROS etc
Employment Law – Introduction to Employment Law, Terms of Employment, Payment of Wages, Organisation of Working Time,	Employment Law – Minimum Wages, Maternity Leave, Adoptive Leave, Protection of Part-Time & Fixed Term workers.
PRSI system – The classification system, Contribution weeks, Rules and Exemptions	PRSI system – PRSI Class Benefits & Taxable Social Welfare benefits, etc

IPASS reserve the right to change the course content without prior notice.

Examinations Each stage concludes with examinations held in December and May with the Certificate being issued to those who successfully complete both stages.

Applications Applications should be made on the application form at this link: http://www.lyit.ie/courses/continuing_ed/index_continuing_ed.html and sent to Irish Payroll Association, IPASS House, H4 Centrepoint Business Park, Oak Road, Dublin 12. Tel (01) 4089100 Fax (01) 4089102
Email ask@ipass.ie Web www.ipass.ie

Bachelor of Arts (Hons.) in Social & Community Enterprise

Title & Award: Bachelor of Arts (Hons) in Social and Community Enterprise

Entry Requirements:

The minimum entry requirements for applicants under the age of 23 are the successful completion of at least 5 subjects in the Irish Leaving Certificate (or an equivalent international exam). Maths and either English or Irish are required. Mature applicants are those aged over 23 by January 1st in the proposed year of entry. Candidates who do not meet the above entry requirements may be admitted to the programme on the grounds of mature years, if they have attained appropriate experience and attainment thresholds deemed equivalent. Experience of working within the community or voluntary sector whilst desirable is not essential.

Suitably qualified direct applicants may be eligible for admission to Year 2 or 3 of the programme (as per the process outlined above).

Course Duration: 9 hours per week for 24 weeks

Nights Proposed: To be confirmed

Course Fee: €1,500

Content Details: Learners will initially enrol for the three year level 7 programme. The honours programme is a one year add one programme. Learners study on a part time basis and will explore a range of issues relating to social and community enterprise. The programme provides a framework for learners to think in broader terms about their role in society and prepares them with the skills, knowledge and experience to respond to the challenges of a rapidly changing world. The programme aims to prepare individuals who will create social value within their communities, business, non-profit and the public sector. Learners will study a range of theoretical and applied subjects and will develop skills to enable them to contribute to and lead future developments in their own communities.

Course Structure and Module Credits:

YEAR 1			
SEMESTER 1		SEMESTER 2	
Learning to Learn & Study Skills	10	Introduction to Social Entrepreneurship	10
Introduction to Social Studies	10	Introduction to Community Development	10
Academic Writing	10	Introduction to Conflict Studies	10
YEAR 2			
SEMESTER 3		SEMESTER 4	
Building Social Capital	10	Marketing & New Social Media	10
Family & Child Law	10	Leadership in the Community	10
People Management	10	Peace Studies	10
YEAR 3- BA in Social and Community Enterprise (Level 7)			
SEMESTER 5		SEMESTER 6	
Legal Context for Social Entrepreneurship	10	Ethics, Social Responsibility & Sustainable Development	10
Understanding Social Change	10	Diversity in Action	10
Gender Studies	10	Service Learning	10
YEAR 4 – BA (Hons) in Social and Community Enterprise (level 8)			
SEMESTER 7		SEMESTER 8	
Social Entrepreneurship Business Plan	20	Research Methods & Thesis	20
Human Rights	10	Alternative Dispute Resolution	10

For further information please contact Teresa Clerkin – Tel: 074 9186735

Email: teresa.clerkin@lyit.ie

Certificate in Preparatory Studies for Higher Education

Course Code	LL_PREPS
Title & Award	LYIT level 6 minor award
Entry Requirements	Over 23 years of age or Leaving Certificate
Course Duration	6 hours per week for 30 weeks
Nights Proposed	Tuesday/Thursday evenings 7.00 pm – 10.00pm
Course Fee	TBA
Content Details	The course is intended for adult learners who have little or no formal education qualifications e.g. Inter or Leaving Certificate and who would like to ultimately continue to third level Education.
Course Structure	Communications Maths Introduction to Business Studies Information Technology Learning Skills Introduction to Computing

For further information please contact Brian McGonagle – Tel: 074 918 6170

Email: brian.mcgonagle@lyit.ie

Introduction to Philosophy

Course Code	LL_PHILSY
Title	Introduction to Philosophy
Award	None
Entry Requirements	No previous knowledge required
Course Duration	2 hours per week for 20 weeks
Night Proposed	TBC
Course Fee	€300
Course Details	This course is designed for people who have little knowledge of formal Philosophy but who are interested in thinking about WHY things are the way they are! We will discuss, in simple language, the development of human thought throughout the ages. We will explore the history of Philosophy and the different realms of philosophy including, Ethics, Religion, Epistemology (theories of knowledge), Metaphysics and Existentialism. We will also profile Philosophers such as Plato, Aquinas, Descartes, Camus and Nietzsche.”

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Let's Speak Irish Level (I)

Course Code	LL_IRISH
Title	Conversational Irish (Level I)
Award	None
Entry Requirements	No previous knowledge required
Course Duration	2 hours per week for 20 weeks
Night Proposed	Monday 7.30 pm – 9.30 pm
Course Fee	€300
Content Details	This course will use communicative methods (no formal grammar) to give learners a basic competence in reading, writing, listening to and speaking Irish in everyday situations.

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Let's Speak Spanish (Level 1)

Course Code	LL_SPANISH
Title	Conversational Spanish (Level 1)
Award	None
Entry Requirements	No previous knowledge required
Course Duration	2 hours per week for 20 weeks
Night Proposed	Wednesday 7.30 pm – 9.30 pm
Course Fee	€300
Content Details	This course will use communicative methods (no formal grammar) to give learners a basic competence in reading, writing, listening to and speaking Spanish in everyday situations introducing them to a background knowledge of Spain and Spanish customs.

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Let's Speak More Irish (Level 2)

Course Code	LL_IRISH2
Title	Conversational Irish (Level 2)
Award	None
Entry Requirements	No previous knowledge required
Course Duration	2 hours per week for 20 weeks
Night Proposed	Wednesday 7.30 pm – 9.30 pm
Course Fee	€300
Content Details	This course is suitable for students who attended level 1 and who would like to develop their speaking and listening skills in order to improve fluency and confidence.

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Let's Speak More Spanish (Level 2)

Title	Conversational Spanish (Level 2)
Award	None
Entry Requirements	No previous knowledge required
Course Duration	2 hours per week for 20 weeks
Night Proposed	Monday 7.30 pm – 9.30 pm
Course Fee	€300
Content Details	This course is suitable for students who attended level 1 and who would like to develop their speaking and listening skills in order to improve fluency and confidence.

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Let's Speak Chinese (Mandarin) Level (I)

Title	Conversational Chinese (Level I)
Award	None
Entry Requirements	No previous knowledge required
Course Duration	2 hours per week for 20 weeks
Night Proposed	Wednesdays - 7.00 pm – 9.00 pm
Course Fee	€300
Content Details	This course will use communicative methods (no formal grammar) to give learners a basic competence in reading, writing, listening to and speaking Chinese (Mandarin) in everyday situations introducing them to background knowledge of the Chinese customs & their way of life.

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Introduction to Design Software

Course Code	LL_DESIGNSO
Title	Introduction to Design Software
Award	None
Entry Requirements	Basic appreciation of Photography & Graphic Design
Course Duration	2 Hours per week for 12 weeks
Night Proposed	Wednesday
Course Fee	€250
Course Details	Learners will be introduced to the characteristics of Adobe Photoshop Illustrator & InDesign as used by Graphic Designers in Industry.

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Please note that this class is limited to a maximum of 15 participants

Introduction to Web Design

Course Code	LL_WebI
Title	Introduction to Web Design
Award	None
Entry Requirements	Computer literacy is desirable
Course Duration	2 hours per week for 15 weeks
Night Proposed	Thursdays 7.00pm – 9.00pm
Course Fee	€250
Course Details	Basic understanding of HTML, page layout and a web authoring package. Introduction to including graphics on a web page. Optimisation of images, audio and type for the web. The finished product will be a basic web site.

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Please note that this class is limited to a maximum of 15 participants

Introduction to Video Editing

Course Code	LL_VIDEOED
Title	Introduction to Video Editing
Award	None
Entry Requirements	Basic knowledge of computer navigation
Course Duration	2 Hours per week for 12 weeks
Night Proposed	TBA
Course Fee	€250
Course Details	Intro to industry standard editing package Apple Final Cut Pro Capturing and importing footage Building a rough cut Trimming clips, refining edit points and applying transitions Mixing audio tracks Creating titles Changing motion properties and applying filters Finishing and outputting final movie

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Please note that this class is limited to a maximum of 15 participants

Digital Photography (Level I)

Course Code	LL_DIGITAL
Title	Digital Photography Level I
Award	None
Entry Requirements	Prior experience of Photography an advantage but not necessary
Course Duration	2 hours per week for 10 weeks
Night Proposed	Tuesday 7.00pm – 9.00pm
Course Fee	€150
Course Details	<ul style="list-style-type: none">• An introduction to digital cameras & Mac computers• How to exploit the digital medium.• Hardware & Software• Photoshop• Introduction to Flickr• 2 Field trips• Home exercises

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Please note that this class is limited to a maximum of 15 participants

Digital Photography (Level 2)

Course Code	LL_DIGITAL
Title	Digital Photography Level 2
Award	None
Entry Requirements	Basic understanding of Photography and Software or completion of Level 1
Course Duration	2 hours per week for 10 weeks
Night Proposed	Tuesday 7.00pm – 9.00pm
Course Fee	€150
Course Details	<ul style="list-style-type: none">• Introduction to manual modes• How to further the digital medium• Studio lighting• Photoshop• Flickr• 2 Field trips• Home exercises

For further information please contact Peter Dobson – Tel: 074 9186063

Email: peter.dobson@lyit.ie

Please note that this class is limited to a maximum of 15 participants

Certificate in ICT for Tourism / Hospitality Managers

Course Code	LL_CTHM
Award	Students who successfully pass four modules will be awarded a Special Purpose HETAC Level 6 Certificate.
Entry Requirements	The profile of the person who would undertake the programme would be a manager / owner of a small tourism enterprise who is responsible for the management of an enterprise, which utilises a number of information and communications technology applications on a daily basis.
Course Duration	One day per week for 15 weeks (Sept – Jan)
Day Proposed	Tuesday from 9.30 am to 1.30 pm each day
Course Fee	€150
Course Details	<p>This programme will contribute to the academic and professional development of tourism and hospitality practitioners ensuring that they will make an enhanced contribution to their own enterprises in the area of ICT management.</p> <p>The main aim of the programme is to provide training on the use and management of information technology applications for owners / managers of small tourism and hospitality businesses.</p>
Modules	Core Modules Hospitality / Tourism ICT Applications Website Development and Maintenance On-line Selling Working with IT staff and 'Outside Experts'
Examinations	Modules are examined by portfolio and practical exercises.
Further Information	Ciarán Ó hAnnracháin, Head of Department – Hospitality and Tourism Tel: 074 9186603. Email: ciaran.ohannrachain@lyit.ie

Advanced Certificate in Professional Restaurant and Bar Service

Course Code	LY_TPRBS_F
Award	Students who successfully pass four modules will be awarded a FETAC Level 6 Certificate. Students who successfully pass individual modules will be awarded a Single Subject Certificate.
Entry Requirements	Students who are currently working in the Hospitality Industry, and who are at least 19 years of age.
Course Duration	One day per week for 12 / 18 months
Day Proposed	Monday from 9.00 am to 4.30 pm each day
Course Fee	There are no fees for this course
Course Details	The Professional Restaurant and Bar Service Programme is a day-release on-the-job training modular programme: students can complete the full programme or selected individual modules as appropriate.
Modules	Core Modules Casual Dining The Business of Customer Care Bar Operations Optional Modules Fine Dining Wine Studies
Examinations	Most modules are examined by portfolio, examinations take place in January and May each year.
Further Information	Ciarán Ó hAnnracháin, Head of Department – Hospitality and Tourism Tel: 074 9186603. Email: ciaran.ohannrachain@lyit.ie

Marketing for Small Tourism Enterprises

Course Code	LY_TMSTE_F
Award	Students who successfully pass both modules will be awarded a Special Purpose FETAC Level 6 Certificate.
Entry Requirements	Students who are currently working in the Hospitality or Tourism Industry, and who are at least 19 years of age.
Course Duration	One ½ day per week for 12 months
Day Proposed	Monday or Tuesday from 9.00 am to 1.00 pm each day
Course Fee	€100
Course Details	<p>This programme is aimed at enhancing the marketing skills of proprietors / managers of small to medium tourism enterprises. It will help participants identify a marketing approach that will lead to more satisfied customers and a well organised and efficient enterprise.</p> <p>The programme is particularly suited to those involved in the operations of tourist attractions, heritage centres, restaurants, craft shops and other tourism businesses.</p>
Core Modules	Marketing in the Tourism Environment & Marketing Communications and Promotion
Examinations	Modules are examined by portfolio, examinations take place in January and May each year.
Further Information	Ciarán Ó hAnnracháin, Head of Department – Hospitality and Tourism Tel: 074 9186603. Email: ciaran.ohannrachain@lyit.ie

Marine and Countryside Guiding

Course Code	LL_MCG
Award	Students who successfully pass four modules will be awarded a Special Purpose FETAC Level 6 Certificate.
Entry Requirements	Participation in the programme is open to people currently involved in providing services to special interest markets.
Course Duration	One to two days per week for 30 weeks
Day Proposed	Monday or Tuesday from 9.00 am to 4.30 pm each day
Course Fee	€250 approx
Course Details	<p>This programme will provide the professional, social, technical and administrative skills necessary to offer a quality service to domestic and overseas visitors.</p> <p>Successful participants will be eligible to apply for a Local Guide Badge issued by Fáilte Ireland.</p>
Core Modules	<p>Tourism, marketing and Customer Care Group Guiding Skills Basic European Language</p> <p>Optional Modules Hill Walking Guide Local Guide</p>
Examinations	Most modules are examined by portfolio and practical exercises, examinations take place in January and May each year.
Further Information	<p>Ciarán Ó hAnnracháin, Head of Department – Hospitality and Tourism Tel: 074 9186603. Email: ciaran.ohannrachain@lyit.ie</p>

Bachelor of Arts in Culinary Arts

Course Code	Ly-GCART_D						
Award	Students who successfully complete this programme will be awarded a HETAC Level 7 Certificate.						
Entry Requirements	Students should have successfully completed the Advanced Certificate in Professional Cookery (FETAC Level 6) or equivalent, and have at least one year's relevant post advanced national certificate industrial experience.						
Course Duration	1 or 2 days per week for 2-3 years						
Day Proposed	Monday and or Tuesday 9.00am-5.00pm						
Course Fee	Details on request						
Course Details	Bachelor of Arts in Culinary Arts is a day-release module programme which is designed to provide students with the knowledge, skills, and competencies to be effective team leaders and production specialists.						
Modules	<table><thead><tr><th><u>Savoury</u></th><th><u>Pastry</u></th></tr></thead><tbody><tr><td>Classical & Contemporary Specialised Kitchen & Larder</td><td>Pastry and Confectionary 1 Pastry and Confectionary 2</td></tr><tr><td colspan="2">Gastronomy Food Product Development Culinary Leadership & Training Work-based Learning Synoptic Study</td></tr></tbody></table>	<u>Savoury</u>	<u>Pastry</u>	Classical & Contemporary Specialised Kitchen & Larder	Pastry and Confectionary 1 Pastry and Confectionary 2	Gastronomy Food Product Development Culinary Leadership & Training Work-based Learning Synoptic Study	
<u>Savoury</u>	<u>Pastry</u>						
Classical & Contemporary Specialised Kitchen & Larder	Pastry and Confectionary 1 Pastry and Confectionary 2						
Gastronomy Food Product Development Culinary Leadership & Training Work-based Learning Synoptic Study							
Examinations	Most modules have a combination of continuous assessment and end of year examinations.						
Further Information	Deirdre McCole, Head of Department – Culinary Arts Tel: 074 9186604. Email: deirdre.mccole@lyit.ie						

Total Immersion Chef Programme – Professional Cookery

Award	Students who successfully complete this programme will be awarded a FETAC level 6 Advanced Certificate in Professional Cookery.
Entry Requirements	Career changers who wish to undertake rigorous practical cookery training, based on the Culinary Institute of America model. Employees who currently working in the Hospitality Industry and anxious to gain formal qualifications.
Course Duration	6 months – three days per week in college and two days in industry 3 months – industry internship
Days Proposed	To be confirmed
Course Fee	There are no fees for this course
Course Details	An intensive programme designed to be delivered in an innovative manner combining theory and practice. Subjects include: - Culinary Skills and Standards; Food Safety and Nutrition; European, Mediterranean and Global Cuisine; Pastry; Gastronomy; larder; Culinary Science and Technology; Restaurant Service and Communications.
Examinations	Most modules are examined by continuous assessment and in class tests with formal examinations at the end of the programme.
Further Information	Deirdre McCole, Head of Department – Culinary Arts Tel: 074 9186604. Email: deirdre.mccole@lyit.ie

National Apprenticeship Programme – Professional Cookery

Course Code	LY_GAPCK_F
Award	Students who successfully complete this programme will be awarded a FETAC level 6 Advanced Certificate in Professional Cookery.
Entry Requirements	Employees who currently working in the Hospitality Industry and anxious to gain formal qualifications.
Course Duration	One or two days per week for three years.
Day Proposed	To be confirmed.
Course Fee	There are no fees for this course.
Course Details	The NAP's Professional Cookery Programme is a day-release on-the- job modular programme.
Examinations	Most modules are examined by continuous assessment and in class tests with five formal examinations over the three years.
Further Information	Deirdre McCole, Head of Department – Culinary Arts Tel: 074 9186604. Email: deirdre.mccole@lyit.ie

EHOA – Primary Certificate in Food Hygiene

Course Code	LL_PCFH
Award	Students who successfully complete this programme will be awarded a certificate from the Environmental Health Officers Association.
Entry Requirements	Employees who are currently working in the Hospitality Industry and require food safety certification.
Course Duration	Four x 2 hour sessions or eight x 1 hour sessions.
Day Proposed	To be confirmed.
Course Fee	€75
Course Details	The objective of the programme is to create an awareness and knowledge in food workers of the importance of food hygienic practice
Examinations	A one hour examination with multiple choice and short answer questions.
Further Information	Deirdre McCole, Head of Department – Culinary Arts Tel: 074 9186604. Email: deirdre.mccole@lyit.ie

Management of Food Hygiene in the Hospitality Industry

Course Code	LL_MFHHI
Award	All participants who successfully complete this programme will be awarded a certificate from the National Hygiene Partnership.
Entry Requirements	The programme is designed for managers and or supervisors working in the Hospitality Industry. It will give practical hands on advice on what you can do to raise the standard of food hygiene in your workplace.
Course Duration	Eight x 3 hour sessions.
Day Proposed	To be confirmed
Course Fee	€250
Course Details	In order to achieve the necessary standards of food hygiene, training of all employees in the hospitality industry is essential. Managers and supervisors must first gain the knowledge and skills themselves and then organise on going training for their staff.
Examinations	A two hour paper with multiple choice and essay type questions.
Further Information	Deirdre McCole, Head of Department – Culinary Arts Tel: 074 9186604. Email: deirdre.mccole@lyit.ie

Special Needs Assistant Training Certificate

Course Code	LL_SPNEDS
Title	Certificate in Special Needs Assistant Training
Award	<ul style="list-style-type: none">• FETAC Level 5 Component Certificate in <i>Understanding Special Needs</i>• FETAC Level 5 Component Certificate in <i>Special Needs Assisting</i>• Certificate in <i>Special Needs Assistant Training</i> (The College of Progressive Education in association with Froebel College)
Who should apply	Those people who are working, or planning to work, with children with special needs in a paid or voluntary capacity.
Entry Requirements	Minimum age 17 years. Learners must be fluent English speakers. Junior cert including English, and Maths required for permanent posts with Dept. of Education.
Work Experience	Learners must complete at least 30 hours working with individuals with special needs under the age of 18 in a supervised setting. This work experience may be of a paid or voluntary nature.
Course Duration	18 evenings 7pm to 9.30pm one evening per week and two Saturdays. (Total 55 hours)
Night Proposed	TBA
Course Fee	€750
Content Details	<i>This course aims to:</i> Meet the training needs of those working or volunteering as special needs assistants Develop skills, knowledge and understanding of the role of the special needs assistant Promote good practice amongst those working with special needs children
Course Syllabus	Child Development Equal Opportunities Child Protection The Role of the Special Needs Assistant Behaviour Management Disability Studies Communication & Language Development Health & Safety Art and Crafts
Assessment Methods	Learners will produce a portfolio of work containing projects, diary of work experience, assignments and assessment of practical skills.
Further Information	www.progressivecollege.com

Special Needs Assistant FETAC Level 6/ Froebel Diploma Course

Course Code	LL_SPNEDS
Title	Special Needs Assistant FETAC Level 6 module & Diploma in Special Needs in association with Froebel College
Award	<ul style="list-style-type: none">FETAC Level 6 Component Certificate <i>Special Needs Assistant</i>.College of Progressive Education in association with Froebel College <i>Diploma in Special Needs Assistant</i>. <p>Please note: Those who have completed the Froebel certificate course with The College of Progressive Education will be required to complete additional Froebel assignments before being awarded the Froebel diploma.</p>
Who should apply	Those people who are working, or planning to work, with children with special needs in a paid or voluntary capacity.
Entry Requirements	Learners must be fluent English speakers. Junior cert including English, Irish and Maths required for permanent posts with Dept. of Education.
Work Experience	Learners eligible to complete the Froebel diploma must complete at least 50 hours work experience in a supervised special needs setting with individuals under the age of 18. This work experience may be of a paid or voluntary nature.
Course Duration	6 Saturdays over approximately 4 months (30 hours). Learners will be expected to undertake a number of hours of self-directed learning.
Night Proposed	TBA
Course Fee	€600
Content Details	<i>This course aims to:</i> Enable learners to further develop the knowledge and skills gained on the FETAC Level 5/Froebel Special Needs Assistant course. Explore aspects of the role in more detail in order to enhance their effectiveness when working with children with special needs.
Course Syllabus	Individual Education Programmes/Plans Primary School Curriculum Secondary School Curriculum Information Technologies available for the child with a specific special need Visual Arts Curriculum focusing on Music and Drama Literacy skills when working with children with special needs Personal and Professional Development Job/ Interview skills
Assessment Method	Learners will produce a portfolio of work containing projects, diary of work experience (if applicable) and assignments
Further Information	www.progressivecollege.com

Care of the Older Person

Course Code	LL_CARE
Title	Care of the Older Person
Award	FETAC Level 5 Component Certificate in <i>Care of the Older Person</i> Certificate in <i>Care of the Older Person</i> (The College of Progressive Education)
Who should apply	Those people who are working, or planning to work, with the elderly in a paid or voluntary capacity.
Entry Requirements	No specific qualifications required but potential learners would benefit from having experience working with older people.
Work Experience	40 hours work experience working in a nursing home/day-care/community centre during this course is highly recommended but not mandatory. Nursing homes/hospitals will require learners to have completed a manual handling course before being accepted on work experience.
Course Duration	10 evenings 7pm to 9.30pm one evening per week and two Saturdays. (Total 35 hours)
Night Proposed	TBA
Course Fee	€500
Content Details	This course aims to: Demonstrate good work practices in the provision of care for older people Understand the concept of the ageing process Be able to meet the needs of older people in a variety of care settings Enhance the quality of life of the older person
Course Syllabus	The Ageing Process Care Settings Working with the Older Person Caring for Older People with Specific Needs
Assessment Methods	FETAC assessments, work-based assignments and skills demonstration
Further Information	www.progressivecollege.com

Advanced Certificate in Supervision in Childcare (FETAC Level 6)

Course Code	LL_CCARE
Title	FETAC Level 6 Supervision in Childcare Major Award
Award	FETAC Level 6 Advanced Certificate in Supervision in Childcare (Major Award DCHSN)
Who should apply	Those people who are working or planning to work as supervisors/managers of Early Childhood Care and Education settings
Entry Requirements	Applicants must have previously completed FETAC Level 5 Major Award in Childcare DCHSN
Work Experience	Minimum 4 weeks working in a childcare setting
Course Duration	27 evenings 7pm to 9.30pm one evening per week (Total 67.5 hours)
Night Proposed	TBA
Course Fee	€1,195
Content Details	This course aims to: Prepare learners for a supervisory/management career in childcare Facilitate understanding of all domains of the developing child Develop knowledge of a range of curriculum approaches and how they relate to children's learning and development Create understanding of current and emerging legislation as it applies to the care of children
Course Syllabus	Child Development Early Childhood Programmes Social & Legal Issues in Childcare Supervision in Childcare
Assessment Methods	FETAC assessments, work-based assignments and skills demonstration
Further Information	www.progressivecollege.com

Child Psychology 4-18 Years

Title	Child Psychology 4-18 Years
Award	FETAC Level 6 Component Certificate in <i>Child Psychology 4-18 Years</i> . College of Progressive Education Advanced Certificate in Child Psychology
Who should apply	Crèche/playgroup staff, nannies, parents, childminders and teachers would find this course beneficial
Entry Requirements	No specific qualifications required but potential learners would benefit from having experience working with children.
Work Experience	30 hours work experience in a childcare setting e.g. pre-school, crèche, school or youth club is highly recommended but not required.
Course Duration	15 evenings 7pm to 9.30pm one evening per week and two Saturdays. (Total 48 hours)
Night Proposed	TBA
Course Fee	€600
Content Details	This course aims to: Help the learner develop new ideas and competence that can be utilised in the workplace Promote good practice in relation to interaction with children and adolescents
Course Syllabus	Development of personality and knowledge of self Gender-consciousness Development of language and communication skills How children and young people develop and maintain relationships The role of computer-based activities at home and in the classroom The impact of transition and change in children's lives The impact of continuity and security in the lives of children and adolescents
Assessment Methods	FETAC assessments, work-based assignments and skills demonstration
Further Information	www.progressivecollege.com

Operating an Early Years Centre

Title	Operating an Early Years Centre
Award	FETAC Level 5 Component Certificate in <i>Operating an Early Years Centre</i> . College of Progressive Education Certificate in Operating an Early Years Centre.
Who should apply	Individuals involved in the running of an ECCE (Early Childhood Care and Education) centre. This could be a crèche, pre-school, parent and toddler group or childminding service.
Entry Requirements	No specific qualifications required
Work Experience	25 hours work experience in an early years centre recommended but not required.
Course Duration	10 evenings 7pm to 9.30pm one evening per week and two Saturdays. (Total 35 hours)
Night Proposed	Tuesday
Course Fee	€500
Content Details	<i>This course aims to:</i> Develop awareness of the issues involved in supervision and administration of an ECCE setting Make learners aware of their responsibilities with regard to children, parents, staff and committees Develop good employment practice Show learners how to develop policies, procedures and action plans
Course Syllabus	Employment law: right of employees and responsibilities of employers Keeping employment records for tax purposes Efficient operation of financial and physical resources Accessing potential funding Maintaining accurate accounts Recruiting, interviewing and inducting new staff Working with staff, parents and committees Formulating and implementing policies and procedures Complying with statutory and non-statutory requirements
Assessment Methods	Learners will complete a portfolio containing: A plan for an event An integrated assignment An outline budget projection
Further Information	www.progressivecollege.com

Foundations Studies in Nursing

Title	Foundations Studies in Nursing – Level 7
Award	Foundations Studies in Nursing Certificate
Entry requirements	Registration or eligibility to register as a Nurse with An Bord Altranais
Course Duration	This four-module course is offered on a part-time basis over one year. A module takes 3 to 4 hours per week of class study.
Course Fee	Currently under review Examination fee €13 per exam per subject
Course Details	This course is offered under the ACCS (Accumulation of Credits and Certification of Subjects) Scheme of HETAC whereby credits for each module can be obtained individually and accumulated so that on successful completion of all modules, a Foundations Studies Certificate (Level 7) may be awarded.

The following Modules of Study are offered:

Introduction to Research

Contemporary Nursing

Introduction to Sociology and Psychology in Nursing

Introduction to Human Physiology

Students are offered this HETAC course on a modular basis, during the day/evening. Students may include nurses who wish to proceed to a Bachelor Degree in Nursing (Honours), or those wishing to upgrade their knowledge in particular areas. The course may also be of interest to Nurses on a single subject basis. Please note that programme provision depends on an adequate uptake of places.

For further information Contact:

Continuing Nurse Education Facilitator,
Ms. Louise McBride RGN, RNT, MSc in Nursing, PG CHSE
louise.mcbride@lyit.ie
074 9186383

B.Sc. (Hons.) in Nursing ACCS

Title Bachelor of Science (Honours) in Nursing

Award Bachelor of Science (Honours) in Nursing from HETAC

Entry requirements

1. Registration or eligibility to register as a Nurse with An Bord Altranais
2. Direct entry to the degree will be provided for candidates who possess a three-year pre-registration National Diploma in Nursing or the equivalent.

Course Duration This six-module course is offered on a part-time basis over three terms (one and half years). A module takes 3 hours per week of class study.

Course Fee Currently under review
Examination fee €13 per exam per subject

Course Details This course is offered under the ACCS (Accumulation of Credits and Certification of Subjects) Scheme of HETAC whereby credits for each module can be obtained individually and accumulated so that on successful completion of all modules, a B.Sc. in Nursing may be awarded.

The following Modules of Study are offered:

Mandatory Modules:

(Students must complete 3 of the 4 listed modules)

Contemporary Issues in Nursing

Research Skills in Nursing Practice

Applied Physiology and Pathophysiology

OR

Applied Social and Behavioural Science

Elective Modules:

(Students complete three of the following listed elective modules)

Leadership and Management in Clinical Practice

Interpersonal Skills in Healthcare

Law and Nursing
Social and Health Policy
Quality Issues in Health Care Practice
Diversity and Equality in Healthcare
Contemporary Issues in Promoting Health
Teaching and Assessment in Clinical Practice
Concepts of High Dependency Nursing
Contemporary Issues in Mental Health
Contemporary Issues in Intellectual Disability Nursing
Applied Pharmacology in Practice
Foundations in Care of Older Person
Principles of Care for High Dependency Patients
Contemporary Issues in Community Nursing

Special Regulations:

Students must complete mandatory subjects and three elective subjects. Students are offered this Higher Education and Training Awards Council course on a modular basis, during the day. The course may also be of interest to Nurses on a single subject basis.

Please note that programme provision depends on an adequate uptake of places.

For further information contact:

Continuing Nurse Education Facilitator,
Ms. Louise McBride, louise.mcbride@lyit.ie
074 9186383

Higher Diploma in Science in Nursing

Title	Higher Diploma in Science in: <ul style="list-style-type: none">- Accident & Emergency Nursing- General Nursing (Older Person)- Mental Health Nursing (Adult)
Award	Higher Diploma in Science in Nursing (Specialist Practice) from Letterkenny Institute of Technology
Entry requirements	<ol style="list-style-type: none">1. Registration or eligibility to register as a Nurse with An Bord Altranais2. Two years post registration experience, six months of which is in the area of intended specialisation.3. Candidates must be employed in the relevant speciality for the duration of their course.
Course Duration	These modularised courses are offered on a part-time basis over one year. The programme comprises of core modules, specialist modules and a taught clinical placement in specialist practice.
Course Delivery	Part-time day release
Course Fee	Currently under review Examination fee €13 per exam per subject
Course Details	<p>These HETAC approved courses aim to enable nurses develop specialist knowledge and skills with which to function effectively as healthcare providers within their area of expertise. The courses comprise a set of core modules, which are common to all pathways and have the potential to be delivered to interdisciplinary student groups.</p> <p>Core Modules for Higher Diploma in Science in Specialist Practice include the following:</p> <p>Contemporary Issues in Specialist Practice Applied Research Physiology & Pathophysiology (Accident & Emergency strand)</p> <p>Or</p> <p>Management & Communication Principles (General Nursing Older Person and Mental Health Adult strands)</p> <p>Specialist Modules – Accident & Emergency Nursing</p> <p>Trauma nursing Emergency Surgical nursing Medical & Psychiatric Emergencies Taught clinical Placement in accident & emergency nursing.</p> <p>Specialist Modules – General Nursing Older Person</p> <p>Foundations in Gerontological nursing Advances in Gerontological nursing Specialist Practices Issues Gerontology Taught clinical placement in Gerontology nursing</p>

Specialist Modules – Mental Health Nursing (Adult)

Contemporary Mental Health Nursing (shared)

Therapeutic Interventions in Mental Health

Exploratory of Patient Experience

Taught clinical placement in mental health nursing (adult)

Clinical Placements in Specialist Practice

Students will gain practical experience and learning within their chosen speciality by means of 975 hours of specialist clinical experience, inclusive of 250 hours that is clinically supervised and assessed for clinical competency.

Placements will be arranged in a range of care settings relevant to the chosen specialist nursing practice.

- Special Requirements:**
1. Students must complete core module subjects, specialist module subjects and the clinical placement in the chosen specialist nursing practice areas.
 2. Students are required to work in the relevant speciality for the duration of their course.
 3. External placements are negotiated with outside agencies as required.
 4. The courses are offered subject to service needs analysis and sufficient student uptake.

These Higher Diploma Courses are offered on a part-time basis. Students may include nurses who wish to follow the Intermediate Career Pathway for confirming such Clinical Nurse Specialists/Clinical Midwifery Specialists (CNS, CMS) posts as specified by the National Council for the Professional Development of Nursing & Midwifery.

The Higher Diploma in Science in Nursing provides the nurse with an appropriate qualification to undertake the role of CNS subject to recruitment and selection procedures of the Health Service Executive (HSE). In addition to providing specialist education to meet the requirements of CNS function, this course will enable the nurse to pursue further progression mechanisms (supported by accredited experiential learning) to M.Sc. and other post-graduate programmes and will therefore facilitate their progression towards meeting the educational requirements for Advanced Nurse Practitioner.

For further information contact:

Continuing Nurse Education Facilitator,
Ms. Louise McBride, louise.mcbride@lyit.ie
074 9186383

Application Process

Entry Requirements

Details of entry requirements are given for each course and relevant experience or qualifications are necessary for some courses.

Course Fees

Please note that as all Continuing Education courses must be self-financing, the fees quoted are indicative and subject to revision.

Course Fees are payable in full on registration. Where an employer is paying Course Fees, a letter of undertaking from the employer must be presented at registration.

Concessions are available for those who are wholly dependent on State benefits with reductions of up to 50% available in approved cases. Evidence of State benefit payments must be submitted with any application with all information given treated in the strictest of confidence. Please note that concessions cannot be claimed retrospectively.

Information Evening

An Information Evening for prospective students will be held in An Dánlann (Sports Centre) at the Institute on **Monday 5th September from 6.00pm to 8.00pm** to which representatives from the Institutes Schools, The National College of Ireland, Irish Payroll Association, Institute of Public Administration and The College of Progressive Education will be invited.

Registration

Application Forms are available at this link: www.lyit.ie follow Courses then Continuing Education.

The closing date for applications is **Wednesday 7th September.**

Classes begin week commencing **Monday 12th September.** You will be notified by mail if your chosen course is going ahead. Payment of fees will take place in the same week on the first night of class between 6.00 and 7.00pm. Payment can be by Cheque, Cash, Postal Order, Bankers Draft, or Bank Giro. Payment can also take place before registration during office hours. The decision to run any course is subject to sufficient numbers and LYIT reserves the right to cancel any course not financially viable.

Please note learners must be registered before attending any class.

For further Information please contact:

074 9186063

Email: peter.dobson@lyit.ie

Important advice

You are strongly advised to register early for courses. Places are limited on certain courses and applications will be dealt with in order of receipt.

Every effort has been made to ensure that the information contained in this prospectus is correct at the time of printing. However, the course outlines should be regarded as summary information.

While every effort is made to ensure that the costings of all courses are accurate please note that all fees are indicative and subject to review.

In the case of courses which are being offered in Letterkenny Institute of Technology on behalf of other institutions, the Entry Requirements, Course Content and Course Fees outlined in this prospectus are based on the latest information to hand from the external providers involved.

NOTES



lyit

Institiúid Teicneolaíochta Leitir Ceánainn
Letterkenny Institute of Technology

Continuing Education Application Form

Applications are invited subject to the terms and conditions outlined in the programme as advertised.
A separate application may be required where validation by another body is involved.

Particulars of course applied for

Course Title
Course Code:

Personal Details

Surname:	
First names:	
Correspondence Address:	
Date of birth:	Nationality:
Mobile No.:	
Email Address:	

If Applicable Education or training standard already reached which would be relevant to the course

Fee Payment

- Cash
- Cheque
- Bank Giro
- Postal Order
- Invoice to Organisation

